



Full Wedding Planning & Day-Of Coordination

Starting at \$2,750

Maybe you want assistance with your wedding details from start to finish. Let us help you through the steps of full wedding planning and coordination, to ensure peace of mind that your wedding is done right and on budget!

Leading up to your wedding day, you can expect:

- Comprehensive venue and vendor search, with attendance at all meetings
- Regular scheduled planning meetings and budget management
- Décor and theme development for a seamless look/style
- Recommendations on wedding etiquette, stationary, attire etc.
- Wedding planning checklist with comprehensive to do list
- Review of your itinerary one month in advance of your wedding
- Correspondence with all vendors to confirm details leading up to the wedding and provide them with a copy of your itinerary
- Coordination and presence at the wedding rehearsal
- Unlimited communication via email, text and phone

On your wedding day, you can expect:

- At least two assistants to act as the main point of contact on site
- Coordination and styling of the ceremony and reception, including: decor, centrepieces, welcome table, favours, menu cards, table numbers, seating chart, escort cards, etc.
- Behind-the-scenes set up, cues and assistance in orchestrating your ceremony
- Supervision of reception set up and liaising with Caterer/Venue, DJ, MC, Photographer and all other vendors
- Assistance throughout the day to ensure everything runs smoothly and all your plans are carried out
- Distribution of final vendor payment and gratuities day-of
- Access to our 'Wedding Day Emergency Kit'

D McCulloch Events

plan | design | create | coordinate

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